



ST PETERS COPY

St Peters community pricelist and order form

PHOTOCOPYING (SINGLE SIDED)

Charges are GST inclusive and based on plain white paper. Additional charges apply for all other paper stocks and for any out-of-the-ordinary labour.

A4 B&W	8c
A3 B&W	16c
A4 Colour	50c
A3 Colour	\$1.00

LAMINATING

Additional charges apply for trimming and items which are larger than A1, Please ask for a quote.

A4	\$1.60
A3	\$1.90
A1 (Poster)	\$8.00

BINDING (PER BOOK)

Heat Binding	\$2.20
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GUILLOTINING (PER CUT)

Flat sheets (up to 250 sheets)	50c
Difficult cut zones	70c

TRIMMING (PER CUT)

Laminate (per sheet)	8c
Paper (per 3 sheets)	8c
Card (per sheet)	8c

FOLDING (PER FOLD)

1 sheet	3c
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DRILLING

2 holes	30c
3 holes	40c
4 holes	50c

PADDING

1 pad	\$1.20
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Name _____

Date _____ Delivery required; or

PickUp Date _____ Pick Up Time _____

Job Description _____

Copying/Printing

No of copies _____ proof required
(additional charges apply, please call)

1 sided 2 sided

Black & white Colour

Paper

A4 80gsm A3 80gsm

A4 card A3 card

White Coloured
(please call for details)

Finishing

Stapled top left Stitched (2 staples centre)

Collated Heat bound

2 hole punch 3 hole punch 4 hole punch

Laminated

Special Instructions _____

Payment

Please complete the payment method below, and attach cheque (if applicable). Cash and cheque payments must be made at Business Office prior to collection/delivery of goods.

Amount \$ _____

Cash Cheque payable to St Peters Lutheran College

Credit Card: Visa Mastercard Amex

Card No _____ Expiry _____

Cardholder's Name _____

Cardholder's Signature _____



TERMS & CONDITIONS: The above prices are a guide only. Please contact St Peters Copy on 07 3377 6516 or email copycentre@stpeters.qld.edu.au for a quote and estimated job completion time. Proofs (if requested) may be viewed at St Peters Copy. Delivery (including delivery of proofs) is available at additional cost, please call for a quote. Urgent jobs may incur an additional levy, please call for a quote. St Peters Copy does not take any responsibility for copyright. It is the responsibility of the customer to ensure compliance with the Copyright Act 1968 and various amendment acts.